



Please ask for Graham Ibberson
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The Chair and Members of
Community, Customer and
Organisational Scrutiny Committee

24 March 2022

Dear Councillor,

Please attend a meeting of the COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE to be held on THURSDAY, 31 MARCH 2022 at 5.00 pm in Committee Room 2, Town Hall, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' and Officers' interests relating to items on the Agenda.

5.00pm to 5.05pm

2. Apologies for Absence

5.05pm to 5.10pm

3. Local Government Act 1972 - Exclusion of Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A of the Act".

Part 2 (Non Public Information)

Chesterfield Borough Council, Town Hall, Rose Hill, Chesterfield S40 1LP

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4. Cabinet Member for Health and Wellbeing - Crime and Disorder Scrutiny

- Report to follow

5.10pm to 5.50pm

5. Local Government Act 1972 - Re-admission of the public

6. Scrutiny Project Groups Progress Updates

5.50pm to 6.00pm

7. Scrutiny Monitoring (Pages 5 - 10)

6.00pm to 6.10pm

8. Forward Plan

Forward Plan of Key Decisions 1 April to 31 July 2022 to available via the link below

<https://chesterfield.moderngov.co.uk/mgListPlanItems.aspx?PlanId=136&RP=134>

6.10pm to 6.15pm

9. Work Programme for the Community, Customer and Organisational Scrutiny Committee (Pages 11 - 14)

6.15pm to 6.20pm

10. Minutes (Pages 15 - 20)

6.20pm to 6.25pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1 Page 5	Statutory Crime & Disorder Scrutiny Ctte	CCO 29.09.11 (Min. No. 44)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly wef 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
CCO2	Visitor Economy	CCO 03.02.22 (Min. No.	<p>Visitor Economy SPG report approved by CCO 03.02.22, recommending:</p> <ol style="list-style-type: none"> 1. That the findings of the scrutiny project group be considered by Cabinet alongside consideration of the visitor economy strategy and action plan. 2. That subject to the approval of the strategy and action plan by full council on 23 February, 2022, an update on the delivery of the action plan be reported to the CC&O 	12 months wef. 03.02.22	Update requested in line with recommendations in February 2023	

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
			Scrutiny Committee after the strategy has been in place for 12 months to allow scrutiny to review the progress made.			

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW6 Page 7	Skills	EW 05.02.19 (Min. No 48) Cabinet 26.02.19 (Min. No 110)	Skills SPG report approved by Enterprise and Wellbeing 05.02.19 Cabinet Response: <ol style="list-style-type: none"> 1. That the Cabinet thanks the Enterprise and Wellbeing Scrutiny Committee for the report which highlights an important area of work for the Council and reflects our commitment to driving skills development in the Borough through our support of the Skills Action Plan and continued engagement with key partners and stakeholders. 2. That the Cabinet notes and endorses the recommendations, and acknowledges that the recommendations can be accommodated within the normal work programme and through partners. 3. That the decision to co-fund the Enterprise Co-ordinator post be deferred for consideration as a 	Monitoring Action is being developed in consultation with senior officers to identify target dates for completion.	Progress reported to E&W – 4.02.21. Skills Action Plan scheduled for refresh early 2022.	

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			<p>growth request as part of the budget setting process for 2020/21. The Cabinet recognises the positive impact of the Enterprise Co-ordinator for Chesterfield and that this is currently co-funded for 2 years until 2019/20.</p> <p>See SPG Report for recommendations.</p>			
EW7 Page 8	Future Use of the Former QPSC Site	<p>EW 3.10.19 (Min. No. 20)</p> <p>Cabinet 22.10.19 (Min. No. 53)</p>	<p>SPG report approved by EW 3.10.19.</p> <p>Cabinet Response:</p> <ol style="list-style-type: none"> 1. That the use of the new sports pitch be monitored through the Council's normal management processes against the objective of balancing the need to achieve a commercial return and provide opportunities for community and health and wellbeing development. 2. That the marketing approach and pricing structure for the sports pitch be reviewed as necessary as part of the Council's overall marketing and 	TBC due to impact of COVID 19	Progress reported to E&W 4.02.21.	Data requested for February 2022 meeting in order to close this item

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			pricing of its sports and leisure services.			
EW8 Page 9	Parks and Open Spaces and Play Strategies	EW 14.10.21 (Min. No. 16)	<i>Committee Resolutions:</i> 1. <i>That the feedback provided by the committee be submitted as part of the public consultation process</i> 2. <i>That a further update be brought to the committee to demonstrate how the consultation feedback has influenced the final versions of the strategies.</i> 3. <i>That the committee undertake a monitoring role, particularly at the implementation stage of the process.</i>	Ongoing	Consultation on the draft strategies took place 14.10.21. Feedback was submitted to officers. The final versions due to be presented to Cabinet 22.02.22	
OP8	HS2	OPSF 11.09.18 Cabinet 23.10.18 (Min. No. 48)	Cabinet Response: 1. That the Cabinet thanks the Overview and Performance Scrutiny Forum for the first class work that has been taken forward in looking at how the Council is preparing for HS2 and, in particular, for the Forum's efforts in broadening and deepening the understanding of Council Members of the subject matter.	Following Parliament's consideration of the Hybrid Bill	Recommendations approved by Cabinet 23.10.18 Monitoring update considered by OPSF - 19.03.19 and 27.02.22.	Monitor after Hybrid Bill has been taken to Parliament. Update from the Leader requested for second half of 2022/23 OSC work programme.

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Page 10			<p>2. That Cabinet notes and endorses the recommendations of the Overview and Performance Scrutiny Forum.</p> <p>3. That Cabinet endorses, in particular, the Forum's recommendation to establish a new Skills Scrutiny Project group and resolves to defer to the Overview and Performance Scrutiny Forum further consideration of the merit of establishing new Scrutiny Project Groups to look at particular aspects of HS2 as part of the future work programming discussions.</p> <p>See SPG Report for recommendations.</p>			
<p>Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed). * Note recommendation wording may be abridged.</p>						

CHESTERFIELD BOROUGH COUNCIL

**WORK PROGRAMME :
COMMUNITY, CUSTOMERS AND ORGANISATIONAL SCRUTINY COMMITTEE for 31 MARCH, 2022**

Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
08.07.21	Anti-Social Behaviour/community safety	Agreed for inclusion on work programme following the 2021/22 work programming workshops.	<i>Annual Scrutiny Work Programme 2021/22</i>	<i>Health & Wellbeing</i>
08.07.21	Re-opening of theatres and venues	Agreed for inclusion on work programme following the 2021/22 work programming workshops.	<i>Annual Scrutiny Work Programme 2021/22</i>	<i>Town Centres & Visitor Economy</i>
16.09.21	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Reports considered by CCO on 24.09.20 and 25.03.21	<i>Statutory requirement at least once per year</i>	<i>Health & Wellbeing</i>
16.09.21	Implementation of Universal Credit	Report considered by CCO on 24.09.20. Progress report requested for September 2021.	<i>Annual Scrutiny Work Programme 2016, 2017, 2018, 2019, 2020 & 2021</i>	<i>Business Transformation & Customers</i>

CHESTERFIELD BOROUGH COUNCIL

Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
03.02.22	Lighting Strategy	Agreed for inclusion on work programme following the 2021/22 work programming workshops. Initial overview followed by Scrutiny Project Group.	<i>Annual Scrutiny Work Programme 2021/22</i>	<i>Economic Growth</i>
03.02.22	Commercial occupancy rates in town centre	Agreed for inclusion on work programme following the 2021/22 work programming workshops.	<i>Annual Scrutiny Work Programme 2021/22</i>	<i>Town Centres & Visitor Economy</i>
31.03.22	Crime and Disorder Scrutiny (with Police & Crime Panel Update and Monitoring Reports)	Report considered by CCO on 16.09.21 and 31.03.22	<i>Statutory requirement at least once per year</i>	<i>Health & Wellbeing</i>
<i>Scrutiny Project Groups:</i>				
TBC	Community Safety – Providing for Young People	SPG Project Start Report approved by CCO – 26.09.19. To consider progress report from SPG.	<i>Annual Scrutiny Work Programme 2019</i>	<i>Health & Wellbeing</i>

CHESTERFIELD BOROUGH COUNCIL

Scrutiny Meeting Date :	Business Item :	Status :	Raised by :	Cabinet Responsibility:
08.07.21	Visitor Economy	Agreed to set up by CCO on 24.09.20. To consider revised Project Start Report and progress report from SPG.	<i>Annual Scrutiny Work Programme 2020</i>	<i>Town Centres & Visitor Economy</i>

[KEY to abbreviations :

OP = Overview and Performance Scrutiny Forum.

CCO = Community, Customer and Organisational Scrutiny Committee.

EW = Enterprise and Wellbeing Scrutiny Committee.

TBC = To be confirmed].

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**COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY
COMMITTEE**

Thursday, 3rd February, 2022

Present:-

Councillor Dyke (Chair)

Councillors Blakemore
Kelly

Councillors Fordham
Kellman

Rachel Appleyard, Senior Democratic and Scrutiny Officer
Neil Johnson, Service Director – Economic Growth +
Matthew Sorby, Head of Corporate Property and Technical Services ++

+ Attended for Minute No. 33
++ Attended for Minute No. 34

*Matters dealt with under the Delegation Scheme

**30 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA.**

No declarations of interest were received.

31 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors L Collins and Borrell.

**32 CABINET MEMBER FOR ECONOMIC GROWTH - LIGHTING
STRATEGY**

The Service Director for Economic Growth presented a report on the CBC Lighting Strategy which included details of the Invitation to Tender and Specification.

The CBC Town Centres Lighting Strategy Scope was being commissioned to support the continuing role that the Town Centres of Chesterfield and Staveley provide as an economic focus that serves the local populations. This included being a both a destination, and a gateway to other key local assets in the area. The vision was to use lighting to change the way people view and feel about a place, as it had the effect of improving perceptions of safety, more attractive in its offer, a more inviting place to visit and increase the time people stay and spend.

It was stated that once shops and offices close for the evening, levels of activity drop, however 50% of modern life takes place after dark. This commission would allow Chesterfield Borough Council to fully understand the value of its lighting beyond the functional and recognise the opportunity it provides to improve revenue and the quality of life for local people.

The Lighting Strategy would be developed to support the delivery of key regeneration projects that will see significant investment in our Town Centres. For example, the Revitalising the Heart of Chesterfield project to deliver improvements to the Market Square and in Staveley, improvements to the Town Centre are being prioritised as part of the delivery of the £25.2 million Town Deal. This meant there was a real opportunity to implement the measures contained in a Lighting Strategy, adding real value to the impact that the regeneration schemes were seeking to deliver.

The strategy scope needed to recognise and encourage lighting design, which is both innovative and authentic. It also needed to propose ways to enhance the functional and aesthetic qualities of light in all its forms, to support and develop both Chesterfield and Staveley's social, economic and sustainability targets.

The Council would like to improve lighting from a sustainability perspective, and have signed a Climate Change pledge so would be keen to explore how it can support this aim, balancing the social and economic benefits of light with the environmental consequences of working with sustainable materials and approaches

Members enquired about the costings of the strategy and were advised that there were different options which would all be costed accordingly. A question was also asked around climate change impact and the lack of inclusion of such in the tender criteria. The Service Director advised the criteria would be reviewed to incorporate a climate change element where appropriate.

RESOLVED –

1. That the report be noted.
2. That it be noted that the Committee may consider this as part of a future scrutiny project group.

33 CABINET MEMBER FOR TOWN CENTRES AND VISITOR ECONOMY - COMMERCIAL OCCUPANCY RATES

The Head of Corporate Property and Technical Services presented a report to update the committee on the occupancy levels of the Council's commercial estate.

It was noted that as of 14 January 2022 the Council's commercial estate was 92.20% let and that occupancy levels had held up well despite the COVID19 pandemic and they remained largely unchanged slipping from high 92% to low 92%.

The Council's Economic Development Unit, Asset Management and Legal Teams were working very closely and efficiently in turning leases round quickly.

The industrial portfolio was extremely well let with rental levels and demand remaining strong with waiting lists existing on some estates.
The office portfolio also remained well let despite relatively low actual office occupancy levels by tenants during the pandemic.

The retail portfolio continued to form the most part of vacancies long term and if it wasn't for vacancies at the Pavements shopping centre the occupancy level of the estate would be 97%. Small shops in the town centre remained well let.

A number of tenants were said to be in substantial arrears. Some from pre-COVID and some during the pandemic. Legal action was frozen by the government but action would re-commence from 1 April 2022. Work was to continue with tenants in arrears to look at options such as long term leases, one off payments and write offs.

It was recommended that the committee noted the comments in the report.

RESOLVED –

That the report be noted.

34 SCRUTINY PROJECT GROUPS PROGRESS UPDATE - VISITOR ECONOMY STRATEGY

The Senior Democratic and Scrutiny Officer presented the final report and recommendations of the Scrutiny Project Group (SPG) on the Visitor Economy Strategy.

The SPG had met on 22 November to review the core proposition and the seven priorities in the strategy in order to agree a written response to the consultation by the beginning of December.

The written response was submitted to the key officers and Cabinet Member for consideration along with the responses from other stakeholders and the public.

The SPG had provided comments and recommendations throughout the strategy development process which had been taken on board by Team Tourism, CBC officers and the Cabinet Member. The SPG had two final recommendations.

- 1- That the findings of the scrutiny project group be considered by Cabinet alongside consideration of the visitor economy strategy and action plan.
- 2- That subject to the approval of the strategy and action plan by full council on 23 February, 2022, an update on the delivery of the action plan be reported to the CC&O Scrutiny Committee after the strategy has been in place for 12 months to allow scrutiny to review the progress made.

RESOLVED –

That the update be noted.

35 SCRUTINY MONITORING

The Committee considered the scrutiny recommendations implementation monitoring schedule.

RESOLVED –

That the scrutiny monitoring schedule be noted.

36 FORWARD PLAN

The Committee considered the Forward Plan for the period 1 February, 2022 to 31 May, 2022.

RESOLVED –

That the Forward Plan be noted.

37 WORK PROGRAMME FOR THE COMMUNITY, CUSTOMER AND ORGANISATIONAL SCRUTINY COMMITTEE

The Committee considered the items on its work programme for 2021/22. Members discussed the item on crime and disorder scheduled for the meeting in March, 2022 and requested that the police be invited to send a representative to this meeting.

RESOLVED –

1. That the work programme be noted.
2. That the police be invited to send a representative to the meeting on 31 March, 2022.

38 MINUTES

The Minutes of the meeting of the Community, Customer and Organisational Scrutiny Committee held on 25 November, 2021 were presented.

RESOLVED –

That the Minutes be approved as a correct record and by signed by the Chair.

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